

**ESAC Board Retreat Minutes**  
**Monday, May 21 – Bishop, CA**  
**9am – 4pm**

**Location:** Allan's place  
769 Grove Street, Bishop  
Present: Forrest, Nate, Howie, SP, Bob, Allan, Mike, Sue

9am: Questions before Sue arrives

How many hours has Sue used?  
Start date? We want Nov 1.  
We don't want to lose hours.  
Quit advisories May 4  
Annual Report still needs work (just arrived this morning)  
Can we support upgrade of position to GS-9 for next year?  
Better to get a second forecaster.  
Second person, ESAC maybe could help pay 1/2 time position.

Questions for Mike/Sue:

When Sue's pos started: April 1 4 pay periods ending 5/26. 80 hours per pay period, OT hours count toward 1039. 320 base hours, 57 OT hours.

1039/6 mos. Flexibility. Can be changed to a "not to exceed one year". After year, FS would have to decide if they want to make it a term or permanent position.  
With temp position, there are 640 training hours additional. How much discretion for those hours?  
Money is the same, but hours are more.

Term position- similar benefits. Has a set duration, can be made permanent. If not made permanent then it is off the books (cannot reinstate).

Temp position- how it is now calendar year 12 mos.

FS budget in July this year- money needs to be earmarked- could be done as late as March.

Temp position is in place forever. Can be filled or not whenever by the FS.

MOU is not a Challenge Cautionary, latter- region needs to commit the funds. Former there is no commitment to funds by the FS.

GS-9 costs estimated 13 pay periods=\$30,000 base pay , est OT, training  
One GS-9, one GS-8 = 55, 000  
2 GS-8's \$53,000  
GS-9, GS-7 52,000

Mike thinking through having someone helping the FS with MMSA. Sue would become a gunner.  
Sue would then be able to "double dip." Est 120 hours/ winter for these hours

Annual report expected 1<sup>st</sup> week in June.

Salary, equipment, etc. expenses: \$9067 spent out of original \$17,000.

Funding for next year?  
How much spent already this year?  
How much allocated for avy next year?

Is the forecaster position there?

How much time rolls over to next year?

Who is taking Mike's position?- answer? Plans to fill it. Caj Allen from CB mentioned.

In MOU, dictate that we arrange FS meeting x times per year and we discuss the following topics...

In collection agr, add accounting reports x times per year (start monthly? Or periodically?) showing the hours used, money remaining, etc...

Meeting with John/supes. He is waiting for a call. Don't call him in the morning.

Finish MOU.

Collection agreement. Mike needs to follow up after Sue's last pay period to see about this.

Agency meeting

SAR, Town of Mammoth, SCE, Cal trans, DWP, water district,...

To network and broaden ESAC

Mike will look into when next county emergency services meeting is and see about putting ESAC's presence there.

Morning Summary:

We need \$45,000 for 1.5 forecasting positions.

Allan will contact Janet Kellam to find out how to deal with the Sue and OT issue.

MOU- Monthly reports and bi-monthly payments per season?

Need to see the annual financial plan.

Contact a couple different centers and their operating budget. Find out what they do.

SP will edit the MOU and Collection Agreement.

Nate will work on Mike to get questions answered.

Treasurer's Report

\$24,358

9:30

Sue Check-In

- 1039hr. appointment
- USFS Salary Costs for April / May
- Cost breakdowns for salary and different staffing scenarios

End of Season Report Review

Pg 7 should be all under name ESAC, not Friends of ESAC

SP needs to be included w/ bio

Bob needs bio

Scott needs bio

Include # of member donations/ list names / recognize big donors

Picture of Walt adjusted

#### USFS Update

- Status
- Signing of MOU – Formal meeting
- Funding status (\$\$ rollover)

Additional staff for next season

2007/2008 Season Kickoff Event

#### Fundraising (Current scheme & some brainstorming)

- Grants
- Other Centers
- Dori
- Etc...
- Season kick-off event
  - o Transferrable or regular season tix from Mammoth or June?
  - o Gear for event. Need to get on it now.
- Need a schedule of events
- Need concepts/ideas for season fundraising events
- Auction?
- Bob will talk to Dori to see about coordinating events.
- Presence @ telebration
- Get banner sign made, Bob will ask Cindy
- Nate has high res logo
- Make T-shirts
- Need more stickers
- Need brochures soon
- Contact Andy Selters about old Sierra Pix
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#### Membership Report

- Handling renewals
- Database information

Get the annual report out

Forrest will have database stuff to Sue by Thurs.

Send Renewal notice in beginning of November, then cut off emails after 1 month if not renewe, reminders in advisory, and one final reminder 1 week before cut-off.

#### Board Member's Check-In

- 2007/2008 Involvement

Dori Leyen

#### Fall Agency Meeting

- Caltrans, USFS, LADWP, Mono/Inyo Counties, City of Bishop, Town of Mammoth

12pm: LUNCH  
- Website  
o Feedback, input & strategies

1pm: 3pm: Sue/Mike leave  
Board wrap-up

4pm: Adjourn.